

Austin County Emergency Service District No. 2
Meeting Minutes for
Wednesday December 4, 2019 - 7:13 PM

1. Call to Order
 - a. Invocation & Pledge of Allegiance.

2. Roll Call & Certification of a Quorum
 - a. Directors present: Charles Verm, Johnetta Scheh, James Toman
 - b. Directors absent: Danny Atwood, Jeremy Waters
 - c. Fire Department Representatives: Chief Kenny Willingham, Tyler Moeller, Steve Noack and Judy Zapalac

3. Reading and approval of previous Meeting Minutes
 - a. November 2019 Budget approval and regular monthly meeting
 - i. Motion moved by James Toman and seconded by Johnetta Scheh to approve the minutes. Voting was unanimous to approve.

4. Treasurer's Report: Review, discussion, and possible action on the following items:
 - a. Accounts payable request.

i. BLD Accounting Services	\$300.00
ii. ACESD	\$9,789.25
iii. Motion moved by Charlie Verm to approve accounts payable, seconded by James Toman. Voting was unanimous to approve and pay.	

 - b. Operation's expenses
 - i. Chief Willingham reviewed the monthly expense report and then requested \$68,800.00 for payroll and \$5,503.59 for the general account from account 724.
 - ii. Johnetta Scheh made motion to approve the transfer from account 724 to payroll account and general account and seconded by James Toman as requested. Voting was unanimous to approve and pay.

 - c. Necessary Accounts Balance as of November 30, 2019

10000 - CSB (NonTax) (110)	\$64,590.70
10001- Citizens State Bank (724)	\$226,927.74
10004-First National Bank (425)	\$54,940.73
10005-CSB (P/R) (102)	\$4,113.94
10006-Tex Pcol (001)	\$267,164.67
10007-Tex Pool (002)	\$26,795.25
10011-Citizens State Bank CD (48150)	\$56,301.21
10013-CSB (General) (099)	\$14,254.39
Total Checking/Savings	\$715,088.63

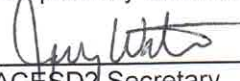
5. Operation's Report and Requests
 - a. Call activity and status of Department
 - i. 39 Runs total – using new program ESO
 - ii. Average inside = 4:20
 - iii. Average outside = 9:70
 - iv. Average person = 3.6

 - b. Department Apparatus Status
 - i. Adam Williamson is still heading up the apparatus committee per Chief Willingham. Jay Shepard and Jeramie Casiano will be leaving for South Dakota to do pre-build with the manufacturer.
 - ii. Per Chief – the LMTV has a motor issue leaking oil with cost of \$12,000 plus to repair. Process of deciding to repair or not – with parts too expensive to purchase. We now have an apparatus committee formed to start process of what to do.
 - iii. The old station roof will be paid for by insurance. Will get bids for it.

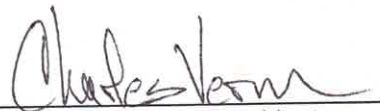
C.V.
due to drivestha failure.

6. Old Business – Discussion and possible action on the following items:
 - a. Rural Sales Tax schedule for May Elections, will start in January
 - b. Consideration of Employee Retirement Plan
 - i. TCDRS - Kristina Fox came in and gave us information. Table for more discussion.
 - c. Chief Willingham wants to set up a meeting with an Emergency Service Consultant to discuss where to place new station as we grow – no commitment just discussion. Chief will put a team together for this discussion to meet the needs of this department.
7. Personnel Discussions.
 - a. Possible action to amend current contract / No action at this time. Table for next month.
8. General new business and request for future agenda items.
9. Date of next meeting will be January 8, 2020
10. Adjournment
 - a. Motion moved to adjourn the meeting by James Toman and seconded Johnetta Scheh. The voting was unanimous to adjourn the meeting at 7:53. PM.

Respectfully Submitted,



ACESD2 Secretary
Jeremy Waters



ACESD2 President
Charles Verm

Note: This meeting was recorded for future reference. This recording can be found on the Sealy Fire Department network. File Name: ACESD BOD12-04-2019 ESD.MP3